



Customer Service Representative

We are looking for a self-motivated, energetic person to join our dynamic customer service team. This person will be responsible for all aspects of assisting customers both internal and external.

Responsibilities:

- Answering phones
- Answering Live Engage chat system
- Responding to customer inquiries via email

Qualifications:

- Ability to type 50+ WPM
- Excellent attention to detail and highly organized
- Strong problem solving and troubleshooting skills
- Strong desire to help assist in a supporting role

This opening is for our Topeka office. To apply, email mcolley@studenttreasures.com